

**MINUTES OF THE REGULAR MEETING OF THE  
PARKS & RECREATION COMMISSION  
November 18, 2014**



**COMMISSIONERS PRESENT:** Chuck Blair, George Guerra, Mike O'Halloran, Andrew Knaack, Roseann Alderete LaCoursiere, Tino Silva, Kevan Michael Walke.

**STAFF:** Parks & Recreation Director; Dale Seale, Deputy Parks & Recreation Director; Patricia Lord, Recreation Manager.

**MEMBERS OF PUBLIC:** Gloria McClain.

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**MATTERS FOR COUNCIL ACTION— None.**

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**I. CALL TO ORDER/ ROLL CALL/ ORDER OF AGENDA**

On behalf of Chair Silva, the meeting was called to order by Commissioner Knaack at 7:00 p.m. A motion to excuse Commissioner Guerra was made and seconded by Commissioner Walke passed (6-0). The Commission approved the order of the agenda and Commissioner Knaack yielded to Chair Silva. Chair Silva made a motion to take a short recess so that the Commission could attend the Council meeting to hear Council agenda items pertaining to Parks & Recreation. The meeting was reconvened by Chair Silva.

**II. APPROVAL OF MINUTES**

On a motion by Commissioner Guerra and a second by Commissioner LaCoursiere, the Commission approved (7-0) the minutes of the Regular Meeting of October 21, 2014.

**III. CORRESPONDENCE/COMMUNICATIONS**

The Commission reviewed a letter about Ulistac Natural Area; on a motion by Commissioner LaCoursiere and second by Commissioner Walke, the Commission (5-0-2) requested more information. Commissioners reviewed a letter acknowledging Kiwanis Club in-kind donations and support of the 2014 Art & Wine Festival. Commission reviewed Council actions from recent agendas.

**IV. OLD BUSINESS- None.**

**V. NEW BUSINESS**

Commission discussed possible expansion of Santa Clara Senior Center programs and facility hours. On a motion and second by Commissioner Walke, the item was tabled (7-0) for discussion pending additional information.

**VI. STAFF REPORTS**

A.) Deputy Director Seale provided an update on various park and cemetery projects. The Department is working on procurements for outdoor fitness equipment, playground rehabilitation, picnic area improvements, tennis court repair, and other park improvements. Staff is working lighting improvements at Henry Schmidt Park and Earl Carmichael Park Gymnastics Center. Playground rehabilitation at Bracher Park is on track for spring demolition/construction. Staff supported irrigation system diagnostics and repair at Lou Vierra Field in collaboration with PONY Baseball. New trees were planted at Henry Schmidt Park.

The International Swim Center & Community Recreation Center Rehabilitation Project is moving forward with lead architect ELS Architecture and Urban Design for schematic architectural design, engineering, strategic communication, financial analysis, and CEQA support services. Additional consultants will be needed to support the efforts such as Environmental study consultant, Site survey work, and geotechnical engineering. Staff is negotiating an MOU with ISHOF that would provide the terms of agreement to be negotiated in an ISHOF move from Florida to Santa Clara. The MOU would be reviewed and approved by Council.

B.) Recreation Manager Lord provided recreation program updates. Tree Lighting will be held on December 6<sup>th</sup> at Civic Center Park. Nutcracker performances will take place December 5<sup>th</sup> -7<sup>th</sup> at Mission City Center for Performing Arts. Other holiday activities include the Breakfast with Santa on December 13<sup>th</sup> and the Evening with Santa on December 18th.

## **VII. COMMISSIONERS' REPORTS**

**Commissioner Blair**— Acknowledged work done by Park's staff at Lou Vierra Field and Central Park.

**Commissioner Guerra**— Visited Central Park and attended *Wrestlemania* at Levi Stadium.

**Commissioner O'Halloran**— Attended Veteran's Day ceremony, the Craft fair and *Wrestlemania* at Levi's Stadium.

**Commissioner Knaack**— Attended the Roberta Jones Junior Theatre production of *A Year with Frog and Toad*.

**Commissioner LaCoursiere**- Attended Veterans Day ceremony at Central Park.

**Commissioner Silva**—Requested staff to add naming of the Santa Clara Dog Park to a future agenda.

**Commissioner Walke**— Attended Veterans Day ceremony and commended former Director Wolfe. PAL Soccer tournaments at Central Park went smoothly and the Youth Soccer Park went well.

**CONFERENCE & ATTENDANCE REPORTS**—None.

**VIII. PUBLIC PRESENTATION(S) & COMMENTS - none**

**IX. ADJOURNMENT**

Motion and seconded by Commissioner Walke to not meet in December. Unanimous.  
The meeting adjourned 8:25pm

Prepared by:

Reviewed  
by:

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Dale Seale  
Deputy Parks & Recreation  
Director

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Kevan Michael Walke  
Commission Secretary

Submitted by:

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James Teixeira  
Director of Parks &  
Recreation Commission  
Liaison